

Chapter and Department Officers; Election Results.

Much has been made of providing Chapter and Department Officer and Board information (AKA Election Results) to Association in a timely manner. We have no quarrel with that.

But we do question the manner in which it is being obtained.

The Association asks us to provide the information with a) SPM FORM 4.7-3 Chapter Election Report to KWVA Membership Office, and b) SPM FORM 4.8-3 Department Election Report To KWVA Membership Office. (These forms are appended to this section.)

These create a fill-in form, which is a nice form for typing information; however, it has no value as a source of information that is useful to Departments and Chapters.

It is the equivalent of writing this information on paper, and then scanning! Agreed, it is a data entry PDF, but that is not data!

Chapters and Departments have a need to access and manage this information as well, and in this context, as well as from the Association's perspective, Chapter and Department officer information ought to be handled as data.

First of all, recording as data would provide a monstrous Association benefit; the computer can check, yes verify, the correctness of the information recorded on either of the two SPM Forms if they were recording it as data; as it is now done, that must be done by a human! You?

Chapters and Departments need the ability to access all Chapter officers, both in one full group, and by individual office, e.g., Presidents, Secretaries, Treasurers, BoD members, etc. For example, Departments may want to send a communication to all Secretaries, or Treasurers. Or, a Chapter Secretary may want to initiate dialog among all other Secretaries in their state, or for that matter nationwide. Why not?

Instead of capturing the data on a pdf form, it ought to be captured with online data entry to a similar form, but the data is captured and recorded as data.

The data would be a subset of the KWVA DB (a "relational File"). Actually, it would only tag that member's entry in the DB indicating that for example I am Chapter 169's Secretary. Then when Association wants to create a report of 169's BoD, or if Department might want to send a message to all secretaries in the state, or when CID169 wishes to obtain a list of its BoD to publish in the Scuttlebutt, they enter appropriate queries in a data retrieval form.

In an online entry format, one would only load the membership number of a person for a particular position. If the number is of a valid Active Status member, it would fill-in

the balance of the line (Name, email and phone) from the data in the DB. If the Member ID is not a valid Member Number (not paid, not eligible to serve in that position, etc.), then it would be rejected. (This assumes of course that everybody accepts the Bylaw's definition of Membership.)

While it would fill in the form, it would also complete an entry on the proposed Relational File saying that the individual associated with this Member Number is officer "x" Chapter so and so.

All the data on this form is now being maintained and provided by Departments and Chapters manually. This does not make sense when the data already exists in the Membership DB.

Why is this capability being requested? First of all to keep from manually maintaining it, however it may be done. It is needed often by Departments to better manage their Departments (for example arrange for a Chapter Secretary or Treasurer workshop). At present there is nothing available to provide this information.

And secondly, It is needed by Chapters to prepare lists of its officers and BoD for its members, and to encourage exchange of knowledge among Chapters.

Finally, I want to mention again that there is one monstrous Association benefit; the computer will check, yes verify, the correctness of the data submitted on these online Election Reports! As it is now done, that must be done manually!

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KOREAN WAR VETERANS ASSOCIATION, INC.
STANDARD PROCEDURE MANUAL (SPM-005 R006)
 Bylaw Committee Revisions Approved March 27, 2015

SPM FORM 4.7-3
Chapter Election Report to KWVA Membership Office

- (A) Chapter election results
- (B) Other officer status changes
- (C) If a department exists, notify the department with a copy of this Election Report.

| Position | Member No. | Name | Telephone Number | Email Address |
|-----------------------------------|------------|------|------------------|---------------|
| President or Commander | | | | |
| First Vice President or Commander | | | | |
| Second Vice Pres. or Commander | | | | |
| Secretary | | | | |
| Treasurer | | | | |
| Director | | | | |
| Director | | | | |
| Director | | | | |
| Director | | | | |
| Director | | | | |
| Director | | | | |
| Director | | | | |
| Director | | | | |
| Director | | | | |
| Director | | | | |
| Director | | | | |
| Other | | | | |

Chapter Number (CID): _____ Election Term: ____ 1 yr ____ 2 yr

Time, day, location and address of chapter meetings:

Chapter Mailing Address: _____ Email: _____

“I hereby certify that the above elected Officers are Regular Members in Good Standing of the KWVA, Inc., as well as their chapter.”

Chapter Secretary _____ Date Submitted: _____ Date of Election: _____

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SPM FORM 4.8-3
Department Election Report To KWVA Membership Office

- Department Election results
- Other officer status changes
- Notify all department chapters with a copy of this Election Report

| Position | KWVA Member # | Name | Telephone Number | Email Address |
|-----------------------------------|---------------|------|------------------|---------------|
| President/ Commander | | | | |
| First Vice President or Commander | | | | |
| Second Vice Pres. or Commander | | | | |
| Secretary | | | | |
| Treasurer | | | | |
| Director | | | | |
| Director | | | | |
| Director | | | | |
| Director | | | | |
| Director | | | | |
| Director | | | | |
| Director | | | | |
| Director | | | | |
| Director | | | | |
| Director | | | | |
| Director | | | | |
| Other | | | | |
| Other | | | | |

Department of: _____ Election Term: _____ 1 yr _____ 2 yr

Department Mailing Address: _____ Email: _____

"I hereby certify that the above elected Officers are Regular Members in Good Standing of the KWVA, Inc.

Department Secretary _____ Date Submitted: _____ Date of Election: _____